

Event Name: Idaho National Laboratory - Cyber
Exhibit Date: Tuesday, September 10, 2024
INL Campus: 775 University Blvd, Idaho Falls, ID 83415

Time:

Set up:	Tuesday, September 10, 2024:	9:00am - 10:00am
Exposition:	Tuesday, September 10, 2024:	10:00am – 1:00pm
Teardown:	Tuesday, September 10, 2024:	1:00pm – 2:30pm

*The Expo will take place at INL Meeting Center.

Included Items | Exhibit Size: Items included in all exhibitor packages: 6' table, chairs, electric

*Please note: exhibit size for this event is a table top. There is enough room for a vertical roll-out style banner, but a 10' pop-out is not recommended.

Security Information/Gaining Access On Expo Days:

Please submit company rep info to Federal Training Partnership by COB on Thursday, August 29, 2024.

Please Note: you **must be a U.S. Citizen to exhibit at this event**. All visitors must be escorted at all times.

*Company reps can be submitted by going to the below website:

- <https://www.federaltrainingpartnership.com/rep-registration>

****You must present a REAL ID-compliant driver's license or ID. If your driver's license is not REAL ID-compliant please bring as U.S. Passport or Passport Card.**

Alternate forms of ID that can be accepted are: U.S. Passport or a DOE contractor badge.

Driving Directions:

Written driving directions can be found at: <https://www.inl.gov/about-inl/visitors/>.

*Please see attached map of the INL Campus.

Giveaways:

Important: Idaho National Laboratory has a policy of not allowing any outside devices to be attached to INL systems. **Therefore, they have requested no giveaways of this nature at the expo – including USB sticks or other removable storage devices.**

Parking:

Parking is located an easy walk from the conference center.

Please bring a handcart to transport any equipment.

Equipment:

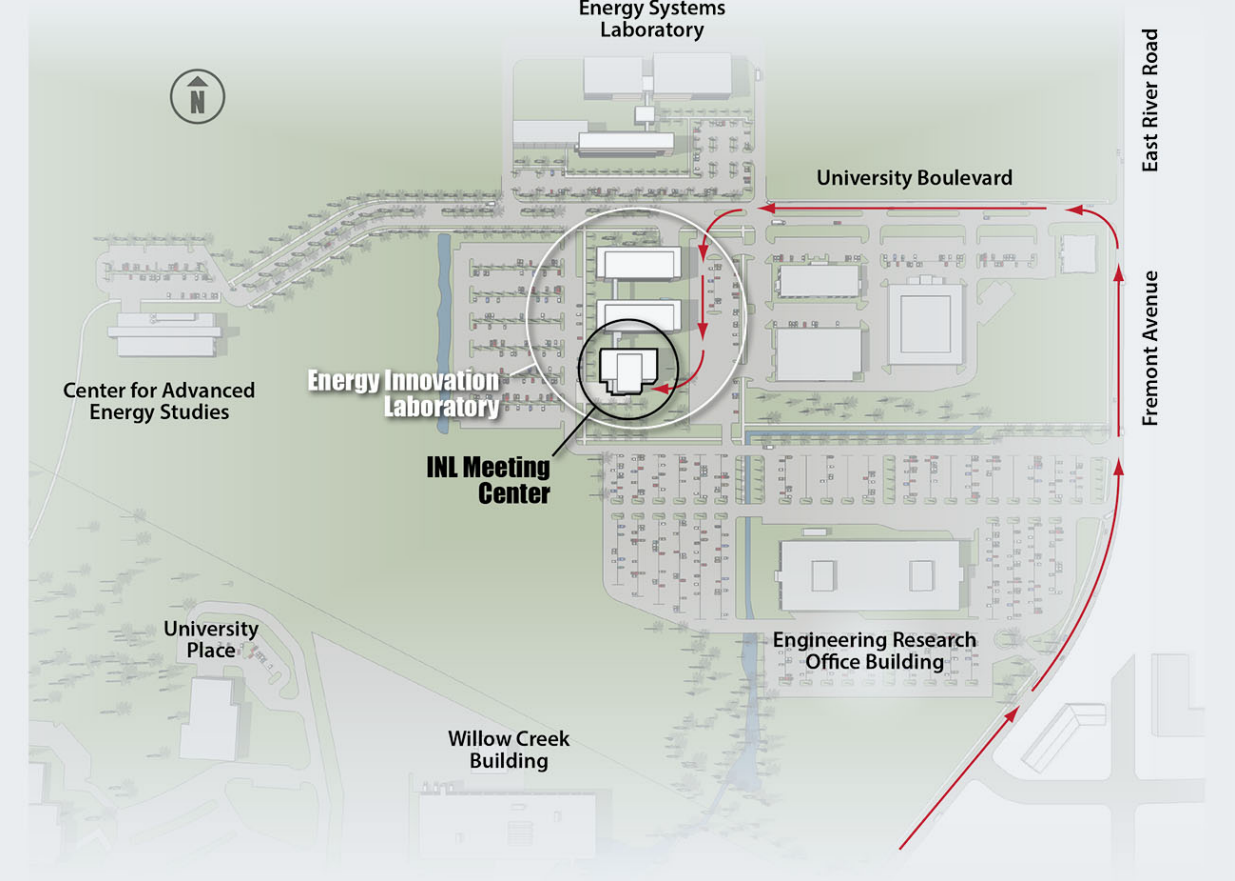
IMPORTANT: Shipping is not allowed directly to or from Idaho National Lab. It is recommended to ship any needed items to your company reps hotel and then brought in the morning of the event.

Please bring a handcart to transport materials from your vehicle to the exhibit area.

*Please note: Federal Training Partnership and INL will not be held responsible or liable for items shipped to any government facility. Delivery of equipment cannot be guaranteed if items are shipped to this location as it is not allowed, nor recommended.

Contact:

If you have any questions on the event day, please contact the Program Manager – Vincent Smith @ 757-344-0656 or vincent@federaltrainingpartnership.com



Federal Training Partnership



**Technology
Expo Series**

Audio-Visual Rental Form: INL Cyber

* Completed AV forms should be sent to: contract@federaltrainingpartnership.com or fax to 800-858-3950

Qty.	Description	Pre-Show Price: Per Day	Item Total:
	22" Computer Monitor (Flat Screen)	\$225	
	32" LCD Computer Monitor (Flat Screen)	\$395	
	42" Plasma Flat Screen	\$495	
	46" Plasma Flat Screen	\$595	
	Stand	\$150	
1	Delivery Fee*		\$250
*Delivery fee includes transporting of audio visual equipment to and from the event.		TOTAL DUE	\$ _____

Billing Information:

EXHIBITING COMPANY NAME: _____

__MC __VISA __AMEX Expiration: ____ / ____ CSC/Security Code : _____

Credit Card #: _____

Card Holder Signature: _____ Printed Name: _____

Contact Name: _____ Telephone: (_____) _____

Email: _____

CC Billing Address: _____

Street City State Zip

*All audio visual orders must be received by COB on Tuesday, September 3, 2024 and must be confirmed by FTP.